

TOWN OF FARMINGTON PLANNING BOARD

January 21, 2009

APPROVED MINUTES

The following minutes are written as a summary of the main points that were made and the actions taken at the Town of Farmington's Planning Board Meeting. .

MEMBERS:

David Degear, Chairman
Meg Godly
Ron Herendeen
Robert Kleman
Scott Makin

Also present: Town of Farmington Director of Development and Planning Ron Brand; Town of Farmington Code Enforcement Officer, Floyd Kofahl; Town of Farmington Engineer Lance Brabant, MRB Group, P.C.; Assistant Fire Chief, Phil Robinson; Peter Maslyn, Chairman, Town of Farmington Agricultural Committee; Ernie Ackerman, A&D Development; Walt Baker, DSB Engineers and Architects; Michael Nasello, 6162 Route 96; Don Nims, Bergmann Associates; Joan Taylor-Bzoicic; 6055 Farmington Townline Road; Glenn Thornton; Thornton Engineering; Arian Harbovitz, 2396 Maple Ave., Victor NY; Margaret Dilmore, Lyric Academy for Music and Art

OPEN MEETING:

The meeting was called to order at 7:01 p.m. After everyone recited the Pledge of Allegiance, Chairman Degear made the introductions of Planning Board members and staff. He explained the emergency evacuation procedures to those present and said that copies of the evening's agenda and legal notices are available on a table by the door. Mr. Degear also asked that all present set their cell phones on vibrate.

APPROVAL OF THE MINUTES OF THE DECEMBER 17, 2008 AND JANUARY 7, 2009 MEETINGS:

There were no changes to either set of Minutes.

Mr. Makin moved to approve the December 17th Minutes with Ms. Godly seconding him. In a voice vote, all five Board members voted aye to approve these Minutes.

Next, Mr. Herendeen moved to approve the January 7th Minutes with Mr. Kleman seconding him. In a voice vote, all five Board members voted aye to approve these Minutes.

LEGAL NOTICES:

At the Chairman's request, the Clerk read aloud the legal notices which were published in the January 14, 2009 Daily Messenger.

PUBLIC HEARINGS:**PB 0102-09, PRELIMINARY TWO LOT SUBDIVISION APPLICATION****PB 0103-09, FINAL TWO LOT SUBDIVISION APPLICATION****NAME: A&D DEVELOPMENT, 22 WHITESTONE LANE, ROCHESTER****LOCATION: NORTHEAST CORNER OF NEW MICHIGAN RD. AND TOWNLINE RD.****ZONING DISTRICT: RR-80****REQUEST:** A two lot subdivision approval to create parcel A consisting of 68.98 acres, the remaining lands of the parent parcel B will consist of 52.58 acres

Mr. Ackerman and Mr. Baker appeared for this application. Mr. Baker began by pinning up the maps, explaining that the entire parcel consists of 122 acres along Beaver Creek. He explained that he addressed the December 30th comments from MRB on the current map. He also addressed the Director of Development's concerns about showing school district lines and provided an aerial photograph showing the original parcel.

Chairman Degear asked if any more changes are planned. Mr. Baker said none.

After the applicant finished speaking, Mr. Degear asked for staff comments.

Director of Development Brand said this application requires an Unlisted Action SEQR with a Determination of Non-Significance. He also asked that parcels A and B be labeled as non-buildable. The Preliminary Plat must be filed before the Final Plat is signed. The flood information also needs to be shown.

Code Enforcement Officer (CEO) Kofahl had no comments at this time.

Town Engineer Brabant said all his comments have been addressed. He asked for a copy of the Preliminary Plat for his files.

Chairman Degear announced that this is a public hearing and asked if there is anyone present who wishes to speak for or against this application. Joan Taylor-Bzoicic addressed the Board, explaining that her mother owns a farm on Townline Road. She asked when construction on this project will begin. Mr. Baker said they hope to break ground this year. She asked where the road would come out. Mr. Ackerman said it would not be opposite her mother's driveway. Chairman Degear added that the Town would not allow it.

Ms. Taylor-Bzoicic also asked where the water would go. Mr. Ackerman replied that it would be directed to the creek.

Ms. Taylor-Bzoicic inquired about the condition of the roads: would they have shoulders and how wide would they be? Chairman Degear assured her that the Planning Board would exercise due diligence in considering the impact of traffic on public safety. He also suggested that she take her concerns to the Town Board since there are issues which the Planning Board cannot control.

Ms. Taylor-Bzoicic asked to see the layout of the development. Mr. Baker showed her the current plans and invited her to return for the first Planning Board meeting in March when the subdivision would be discussed.

For the record, the Chairman asked her if she is opposed to the development. Ms. Taylor-Bzoicic responded no, she is just concerned with public safety.

Chairman Degear again announced that this is a public hearing and asked if there is anyone who wishes to speak to this application. When no one responded, he asked for a motion to close the public hearing. Ms. Godly made the motion with Mr. Makin seconding. In a roll call vote, all five Board members voted aye to close the public hearing at 7:22 p.m.

The Chairman then asked for Board comments.

Mr. Makin said he is pleased with what he sees so far.

Ms. Godly said that the applicants have made much progress since they first appeared before the Board for this application.

Mr. Herendeen, Mr. Kleman and Mr. Degear had no comments.

Next, Mr. Makin moved to waive the reading of the SEQR. Ms Godly seconded. In a voice vote, all five Board members voted aye. Ms. Godly then moved to approve the Unlisted Action SEQR with Mr. Herendeen seconding her motion. The following roll call vote was taken and recorded:

Meg Godly—aye

Ron Herendeen—aye

Robert Kleman—aye

Scot Makin—aye

David Degear—aye

The SEQR resolution was adopted by a unanimous aye vote of all five Board members.

At the Chairman's request, the Clerk read aloud a draft Preliminary Plat resolution with the following conditions:

- 1. Preliminary Plat approval is based in part upon the drawing submitted by DSB Engineers, identified as Project #08-0512, dated 12/08.**
- 2. The Plat Map shall contain a note that Parcels A and B are non-buildable lots and that the standard note shall be affixed to the Preliminary Plat.**
- 3. A Preliminary Plat Map with all conditions of approval shall be signed and filed with the Town Development Office prior to the signing of the Final Plat Map.**
- 4. Preliminary Plat approval is valid for a period of 180 days from today.**
- 5. The standard Flood Insurance Map information shall be shown on the Preliminary and Final Plat Maps.**
- 6. The revision box on the Preliminary Plat shall be completed to reflect the conditions of approval.**

The applicants said they understood and agreed to the conditions. Mr. Ackerman asked where the plat should be filed and was told in the Development Department.

Mr. Makin moved to approve the resolution with the conditions and Ms. Godly seconded the motion. The following roll call vote was taken and recorded:

Meg Godly—aye

Ron Herendeen—aye

Robert Kleman—aye

Scot Makin—aye

David Degear—aye

The Preliminary Subdivision was unanimously approved. Mr. Brand suggested that the applicants contact Janyce Feistel in the Development Department to get the standard language for a non-buildable lot.

The Development Director then went over the conditions for Final Plat approval:

1. ***All conditions of Preliminary Plat approval shall be complied with prior to signing the Final Plat Map.***
2. ***Final Plat approval is valid for a period of 180 days.***

Mr. Kleman moved the resolution with Mr. Herendeen seconding. The following roll call vote was taken and recorded:

Meg Godly—aye

Ron Herendeen—aye

Robert Kleman—aye

Scot Makin—aye

David Degear—aye

The Final Plat with the conditions was unanimously approved.

SITE PLAN APPROVAL:

PB 1103-08, PRELIMINARY SITE PLAN APPLICATION

NAME: Helen DiPacific, 1259 Route 332, Farmington

LOCATION: 5970 County Rd. 41

ZONING DISTRICT: GB

REQUEST: To utilize 3,200 square feet for a music/art academy. (Hathaway Academy of Music and Art)

Glenn Thornton from Thornton Engineering, Diane Moore, acting for Helen DiPacific, and Margaret Dilmore from Lyric Academy, the future tenant for this site, were present for this application.

Ms. Dilmore began the presentation by saying that the new name for this business will be Lyric Academy at Hathaway House. She said her school is presently in Victor, working out of a church there. She has 100 students and 9 teachers to teach voice, all orchestral instruments, guitar and art. She stated that this as a prime location to grow and thanked Ms. DiPacific for her civic concern. It will be, she pointed out, a centerpiece for the Town.

The applicant went on to say that she is planning landscaping around the building and parking lots. Her students will come from Monroe and Ontario Counties. She plans to be open 2:30 to 9:00 p.m. Mondays through Fridays and 9:00 a.m. to noon on Saturdays. In response to questions from the Board members, the applicant said she expected to have about 15 students at any one time, she would like to hold concerts along Route 332 but recitals will continue to be held in a church, and she hopes to expand further in the future. She might be able to have recitals in one of the barns one day.

When Ms. Dilmore finished speaking, Chairman Degear thanked her. He explained that the Planning Board is concerned with traffic and public safety.

Mr. Thornton replied that previous issues have included roadway access on County Road 41, screening of the parking lots, the number of parking spaces, overall site planning and sidewalks. Since then, he has met with Town staff and responded to the December comments from the PRC (Project Review Committee) and the Planning Board. He has not yet responded to the January 15th comments from the Town Engineers.

Mr. Thornton went on to say that he has spoken with both RG&E about access on Hathaway Drive and to Frontier about raising their phone lines and cables. RG&E is willing to give them an easement on Hathaway Drive although the cost has not yet been set. The lines are very low there and need to be raised for both RG&E and Frontier. Elevating or moving the RG&E poles will cost around \$10,000. The phone lines may be able to go underground. As a result, there will be no access on County Road 41—just on Hathaway Drive.

Mr. Thornton went on to say that he has reconfigured the parking and traffic flow for the safety of the children. Some parking will be land banked for future needs. One barn will be torn down but the rest will be kept for storage. No trees will be removed. The only sidewalk will be in the drop off, pick up area.

The applicant explained that a sidewalk in front of the building, along County Road 41, would cost \$30,000 with retaining wall, tree removal and relocating underground cables. It would be easier to put one directly in front of the building but the owner is concerned about liability and will not allow it. Mr. Thornton proposed not building a sidewalk at present.

When Mr. Thornton finished speaking, the Chairman asked for staff comments.

Mr. Brabant explained that his January 15th letter requested that the existing vegetation on the western property line be shown on the plans, that information be provided about the banked parking (will it be left green or paved), screening, the timetable for demolishing the barn, photometrics and fixtures, and the contours on the plans for TOPO. The Town Engineer went on to say that a sidewalk is feasible along the right-of-way but it involves utility issues and tree removal. He suggested that they have an easement for future development in case a sidewalk is installed across the street.

Mr. Degear questioned the \$30,000 figure. He also asked the Board members to look at the trees. Apparently the roots were disturbed during the widening of Route 332 and the trees appear to be dying. Mr. Kleman and Mr. Makin said they also noticed this.

Mr. Brand asked about the sign. He suggested they make it part of the site plan application so they only have to come before the Board once. All the details of the sign should be included including its location. If the location does not meet Code requirements, he said, a variance will be needed. Ms. Moore agreed.

The Development Director told the applicants that the liber and page for the easements must be shown on the plans. Sidewalk details are also needed. He expressed concern about a five foot retaining wall with 100 children passing by.

Mr. Brand concluded by saying that this site seems to be a good fit for this applicant's long range plans.

The Board discussed the question of approving the present plans and setting a time limit for a future installation of the sidewalk. Chairman Degear recalled that other applicants have missed their deadlines and the Town is still waiting for the sidewalks.

Mr. Brand commended Mr. Thornton for eliminating the County Road 41 driveway. He offered to help with the RG&E negotiations.

The Board members noted that the issues for pedestrian access to the building have not been settled.

Mr. Kofahl said that a variance is needed for the new driveway since it is only 125 feet from the intersection and needs to be 150 feet.

The CEO also pointed out that the barn in the banked parking area needs stabilization for safety reasons and to meet Code unless it is removed.

Chairman Degear asked for Board comments.

Ms. Godly asked if the other structures on the property need stabilization. Mr. Kofahl said the other five are all right. Ms. Godly also inquired if the parking requirements for this use have been addressed. Mr. Kofahl said yes.

Ms. Godly then asked Ms. Dilmore about the ages of her pupils. The applicant said ages 3 to adult. Ms. Godly questioned her about the percentage of parents who come with their children and wait during class. Ms. Dilmore estimated about 60%. Ms. Godly pointed out that these parents would not be dropping off and picking up their children.

Mr. Kofahl asked how many parking spaces are used at one time. Ms. Dilmore said a total of 15. The CEO reminded her that if more are needed, she will need to expand the parking. Ms. Godly and Mr. Degear suggested that this be done now. Ms. Godly stated that this is a change from a drop off/pick up situation since the applicant said that many parents wait for their children.

Ms. Godly advised Ms. Dilmore that she will need to file an application with the Town if she decides to use the barn for recitals. She commended the applicant for making the changes requested by the Board and said she would go and look at the trees.

Mr. Herendeen said that Ms. Godly covered many of the questions he had. He said the sidewalk was still one of his concerns but he thinks this is a great use for this building. He ended by saying that his questions about parking have been answered.

Mr. Kleman said he had no questions.

Mr. Makin commented that this is a great use for this building. He does not like to see old buildings torn down. He asked if they could run the sidewalk along the north end of the property. Mr. Thornton said this would be possible as far as the RG&E property. They would need an easement. This solution has been considered. It is doable although the owner does not consider it desirable.

Ms. Moore asked if the Town would split the sidewalk cost with them. Chairman Degear responded that this is not usually done. She would have to petition the Town Board.

A member of the audience, Arian Harbovitz, asked if he could address the Board. The Chairman said yes. He identified himself as the Marketing Director for Lyric Academy. He pointed out that there is a sidewalk along the 332 side of the property. Could they just build a walkway? In their Victor location, they only have one student who walks there. Most of their students are very young and unlikely to walk there. Also, the 332 intersection is not set up for pedestrian crossing.

Ms. Godly asked Mr. Thornton to look into the possibility of a walkway bridge. Mr. Harbovitz added that it would go from Route 332 to the front door.

Chairman Degear summed up the evening's work by saying that no action could be taken since more information is needed. He made a motion to table this application until the February 4, 2008 Planning Board meeting. Mr. Makin seconded the motion. In a voice vote, all five Board members voted aye.

At this point in the meeting, 8:09 p.m., the Chairman declared a short recess. The tape recorder was turned off. At 8:16 p.m., Chairman Degear reconvened the meeting and the tape recorder was turned back on.

PB 104-09 FINAL SITE PLAN APPLICATION

NAME: MIKE NASELLO, 16 GREAT GARLAND RISE, FAIRPORT

LOCATION: 6144 NYS RTE. 96 (Soper Power Sports)

ZONING DISTRICT: General Business

REQUEST: To utilize an existing building for an urgent care facility

Mr. Nasello appeared for his application. He began by pointing out on the plans responses to previous Board concerns: the water line location, erosion control measures, the construction sequence, grading, banked parking, landscaping, and lighting. Chairman Degear thanked him for doing this. The Chairman then asked for staff input.

The Development Director said that this application requires a Type II Action SEQR. He said that the completed Final Site Plan must be signed within 90 days with all conditions met. Mr. Brand also requested that the applicant run the text through spell check since there are mistakes. No building permits will be issued, he pointed out, until the Final Site Plan is signed and filed. He reminded Mr. Nasello to add a dark sky compliant lighting note to the plans as well as the details of any signage to avoid having to return to the Board for sign approval.

The Code Enforcement Officer said all his concerns have been addressed.

The Town Engineer said all his December 3rd comments have been addressed. The water line and sanitary sewer information has been provided but Mr. Crane still needs to sign off on this.

Chairman Degear referred to a letter which has been received from Thompson Health. Since it refers to emergency vehicle use of an entrance road no longer in use, it does not pertain to the present plans.

Fire Chief Robinson added that it is unlikely patients would be brought to this facility by ambulance since there are several hospitals nearby. This was a point raised by Thompson Health.

The Chairman then asked for Board comments.

Mr. Makin said this is a good and welcome project.

Ms. Godly agreed and commented that the application process has gone very smoothly.

Mr. Herendeen said that this is a great project for the Town.

Mr. Kleman expressed satisfaction because all has gone well with this application.

Chairman Degear agreed with all Board comments.

Mr. Brand pointed out that Preliminary Site Plan approval on December 3rd had some conditions which still need to be met. All site and building signage information including locations, colors and sizes still must be shown. Mr. Nasello explained that his designer is working on it.

Mr. Kofahl said that the Chairman can sign the Preliminary Plans tonight. The signage plans can be submitted separately.

At the Chairman's request, the Clerk read aloud a draft Final Site Plan resolution with the following conditions:

1. *Final Site Plan approval is valid for a period of 90 days and all conditions must be on the Final Drawings prior to signing.*
2. *All spelling errors are to be corrected prior to signing.*
3. *No building permits may be issued until a filed Final Site Plan has been provided to the Town Development Office.*
4. *All site lighting shall be compliant with the Town Code.*
5. *All conditions for Preliminary Site Plan shall be shown on the Final Plan.*

Mr. Nasello said he understood and agreed to the conditions. Ms. Godly moved to approve the Final Site Plan with the conditions. Mr. Makin seconded the motion. The following roll call vote was taken and recorded:

Meg Godly—aye

Ron Herendeen—aye

Robert Kleman—aye

Scot Makin—aye

David Degear—aye

The resolution was adopted by a unanimous aye vote of all five Board members.

PB 0705-08 FINAL SITE PLAN APPLICATION

NAME: ALDI'S INC., 300 STATE ROUTE 281, TULLY NY 13159

LOCATION: WEST SIDE OF RTE. 332

ZONING DISTRICT: GB

REQUEST: Modification of final site plan for a one-story retail grocery sales building.

Mr. Nims appeared for this application. He showed the Board drawings of the old design overlying the new one. The change, he said, is a reduction of 1500 square feet.

Ms. Godly asked about the number of trees. Mr. Nims said that three shrubs have been removed due to the design change. Both Ms. Godly and Mr. Brand pointed out that no shrubbery screening remains.

Mr. Nims explained that concrete block will be replaced by a brick façade because prior stores have not been happy with the uneven coloring of the concrete blocks. The light fixtures are also harder to install on it and do not look as attractive. He also mentioned that a brick façade costs more to install and the Board had originally requested it.

Ms. Godly asked about the age of the trees shown in the drawings. Mr. Nims said they are considerably older than the ones to be installed. Mr. Makin commented that he thought this was so.

Mr. Nims referred the Board members to his cover letter for the details of the changes to the plans including reduced costs from the elimination of a sprinkler system and the use of a separation wall instead. These savings will be passed along to their customers.

There were no more Board questions.

The Chairman asked for staff comments.

Mr. Brand explained that the applicant is requesting Board approval of a modified site plan and building façade. He asked if the Board members were ready to act on the application. Chairman Degear said that they wanted to hear staff comments first.

Mr. Brand asked for the numbers on the revised plans for the record. Mr. Nims said Revision 7, dated 12/3/08, Project #7429.00. He added that the DOT (State Department of Transportation) has approved the utilities and driveways. Construction is scheduled to begin in June, 2009.

Chairman Degear pointed out that the Board also needs a commitment from the property owner for offsite improvements to Farmington Commons. Mr. Kofahl said that the road design must be changed before Aldi's can get a Certificate of Occupancy.

Mr. Brabant referred to his letter of December 15th listing the changes:

1. Three shrubs have been removed,
2. One banked parking space has been eliminated due to the reduction in size of the store,
3. The storm water facility is the same size to serve a smaller building. This is a plus.

Mr. Kofahl questioned the elimination of the sprinkler system and changes in the water service. He will need more information on this point before granting a Certificate of Occupancy.

Mr. Degear commented that he has a concern about circumventing the need for a fire service by reducing the size of the building after Final Site Plan approval. It is a matter of public safety. The Board members agreed.

The CEO added that emergency services need 360 degree access to the structure. This design does not allow access to the loading dock area. He pointed out that he is the Fire Marshall and sprinklers come under the NYS Fire and Safety Code, not the Town Code.

The Board members agreed with Mr. Kofahl's concerns. What if something happens? What is the Town's liability? The CEO explained that the Planning Board is only concerned with the provisions of the Town Code. It is his job to enforce NYS Codes. He added that he was once invited to speak to the AIA (American Institute of Architects) about Code provisions. He cited a study which showed that 64% of architects' designs do not meet Fire and Safety Codes.

Mr. Brand said that the Board could sign a Final Site Plan Amendment with conditions. He also asked the Chairman to sign the elevation drawing with the brick façade for future reference.

Ms. Godly asked if it also specified red brick for the façade in writing. Mr. Kofahl said it does. The Chairman will sign the elevation drawing with a detail key. If this is not what is built, the applicant must come back to the Planning Board.

At Chairman Degear's request, the Clerk read aloud a draft Revised Final Site Plan with the following conditions:

1. ***This approval is for the plan identified as Revision #7, dated 12/3/08, Project #7429.00, prepared by Bergmann Associates, and titled "Revised Final Site Plan Aldi's Food Market.***
2. ***The façade of the revised building shall be as discussed at tonight's meeting. A copy of this rendering is on file in the Town Development Office.***
3. ***All other conditions of Final Site Plan Approval granted previously shall remain in effect.***
4. ***The domestic water service, in conjunction with the fire service requirements, shall be determined and shown on the plans as approved by the Town Code Enforcement Officer.***
5. ***Final Site Plan approval is valid for 90 days from today.***
6. ***All revisions made as conditions of revised Final Site Plan approval shall be shown on the Final Site Plan map.***
7. ***No building permits shall be issued until a Revised Final Site Plan has been signed and filed with the Town Development Office.***

Mr. Nims said he understood and agreed to the conditions. Mr. Kleman made a motion to approve the resolution with the conditions and Mr. Herendeen seconded his motion. The following roll call vote was taken and recorded:

Meg Godly—aye

Ron Herendeen—aye

Robert Kleman—aye

Scot Makin—aye

David Degear—aye

The resolution was approved by a unanimous aye vote of all five Board members.

DISCUSSION:

Peter Maslyn introduced himself to the Board as the new Chairman of the Agricultural Committee. He said he lives on Farmington Townline Road. He has leased a dairy farm in the past, raised dairy cattle and now works for a dairy in Seneca Castle. He explained that he and his committee are interested in seeking grant funds for the Town. The State would provide money with the Town responsible for a \$5,000 match. \$4,000 of this could be in services with \$1,000 in cash.

Chairman Degear thanked him for putting new life into this committee. He asked for Board input.

Mr. Herendeen said that tonight was the first time he has heard about this and he needs time to consider. What would the grant funds be used for? As a farmer for many years, he is personally concerned with the shrinking of farmland in Farmington.

Mr. Maslyn said that one issue concerning farmers is drainage. A developer at tonight's meeting spoke about directing water into the creek. That water might flood someone's corn field.

Mr. Degear agreed that townwide drainage is an issue. This might be a good start.

Mr. Maslyn said that there are issues involved with drainage since other towns are involved. Ms. Godly commented that some of these concerns involve the Town Board. She asked if there could be a joint meeting of the Planning Board and Agricultural Committee to discuss various issues.

Ms. Godly also asked if a local farm market would be possible since she has to travel to another

county to shop at one. She would like to support local producers. Mr. Maslyn replied that the race track might be a good site for one.

Mr. Makin said this would be a good addition to the Comprehensive Plan.

Mr. Maslyn asked for additional Board input.

Mr. Kleman said he attends Town Board meetings so he knows that townwide drainage would impact other towns. Mr. Maslyn said Farmington and Canandaigua could apply jointly. The State likes this type of cooperation. Mr. Degear pointed out that most of the water goes to Manchester and Macedon.

Mr. Kofahl commented that Farmington is actually one of the fastest growing areas for horse farms.

Ms. Godly added that this is an opportunity for doing something green since horse waste could power buildings.

OPEN DISCUSSION:

DIRECTOR OF DEVELOPMENT REPORT:

Mr. Brand asked for a motion to approve Release #9 from the Auburn Meadows Subdivision Section 2 Line of Credit. The Town Engineers have requested it and all department heads have signed off on it. Mr. Makin made the motion with Ms. Godly seconding. In a voice vote, all five Board members voted aye.

The Director of Development said work is continuing on the Town Comprehensive Plan/Recreation survey.

CODE ENFORCEMENT OFFICER REPORT:

Mr. Kofahl said he will update the Board on the status of the Walgreen's project as soon as possible.

PUBLIC COMMENTS: *none*

ADJOURNMENT:

Chairman Degear reminded everyone that the annual Board Workshop will be held at 9:00 a.m. Saturday, January 24, at the Town Hall.

Since no applications have been received by the deadline, there will be no Planning Board meeting on Wednesday, February 4, 2009. The next meeting of the Planning Board will be at the Town Hall on Wednesday, 18, 2009 at 7:00 p.m.

Mr. Makin made a motion to adjourn with Mr. Kleman seconding it. In a voice vote, all five Board members voted aye to adjourn at 9:22 p.m.

These minutes were taken and respectfully submitted by

Leslie C. O'Malley, Ph.D.
Clerk of the Board