

At a regular meeting of the Town Board of the Town of Farmington held in the Town Hall of said Town on the 13th day of September, at 7:00 PM, there were:

PRESENT: Theodore Fafinski – Supervisor
Peter Ingalsbe – Councilman
Timothy P. Mickelsen – Councilman
Michael Casale – Councilman
Steven Holtz – Councilman
Michelle Finley – Town Clerk

Also present were: **James Crane**- Water & Sewer Superintendent, **Ed McLaughlin** – Highway Superintendent, **Floyd Kofahl**- Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Dotti Mickelsen** – resident, and **Paul Conrad** – Fire Chief.

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by Councilman Ingalsbe, seconded by Councilman Holtz, that the minutes of the August 23, 2011, meeting, given members for review, be approved. Carried.

PRIVILEGE OF THE FLOOR: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Mickelsen reported:

Water & Sewer:

1. Discussed billing software.
2. Discussed pumpstation improvements @ Gypsum Mills.
3. Discussed FSI Control Monitoring Systems.
4. Discussed resolutions on agenda for tonight.
5. Held Staff meeting to discuss Plan Operations and Safety.
6. Watermain break @ Townline Road and County Road 8.

Highway & Parks: (Gerry Bowerman attended meeting)

1. Discussed resolutions on agenda for tonight.
2. Discussed trucks going to Monroe County Auction.
3. Discussed full traffic light at County Road 28 and Route 96.
4. Discussed Farmbrook Park lighting and paving.
5. Discussed New Michigan Road being striped.
6. Highway Superintendent will be out of town from September 23-October 9.
7. Route 332 is going to be moved once more.
8. Discussed trail bridge.

Town Operations Committee: Councilman Casale reported:

1. Discussed Cooper Land Rezoning.
2. Discussed Highway Campus.
3. Discussed Commercial Drive property.
4. Discussed Letter of Credit resolution on for tonight.
5. Discussed Street Maps needing updating.
6. Discussed hiring of Part-time CEO – will start September 19th.

Town Personnel Committee: None.

Town Comprehensive Plan Committee: None.

Town Finance Committee: None.

Town Public Safety Committee: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Fafinski :

1. Discussed 2012 Budget.

Highway& Parks Superintendent Ed McLaughlin: None.

Town Clerk Michelle Finley:

1. Ontario County Clerk Association meeting – September 28.
2. Deputy Town Clerk Tammy Means is back from disability.
3. Audit is underway.

Water & Sewer Superintendent Jim Crane:

1. Need to set-up Joint Budget Water Meeting – tentatively set for October 25th, 2011, at 6:00 p.m. at the Farmington Town Hall. Clerk will do legal notice once confirmation is received.

Code Enforcement Officer Floyd Kofahl:

1. Discussed upcoming training.
2. Records year for permits.
3. Hired Part-time CEO.

Director of Planning and Development:

1. Began working on updating the MTOD official map.
2. Public Information Meeting on Auburn Trails – 9/14 @ 6:30 p.m.

Assessor Donna LaPlant: Necessarily Absent.**Fire Chief Paul Conrad:**

1. Open House – October 15th.

Planning Board Chairman Dave Degear: None.**Ontario County Planning Board Member Mary Neale: None.****COMMUNICATIONS:**

1. Copy of water supply permit from the New York State Department of Environmental Conservation.
2. Letter to Robin Johnson of the Ontario County Real Property Tax Agency from the Supervisor. Re: Cost sharing.
3. Letter to Stephen and Tara Peacock of Emma Lane from the Supervisor. Re: Reply to their letter expressing gratitude.
4. Notice to the Farmington Town Board from the New York State Department of Health. Re: Water testing results.
5. Letter to the Supervisor from Rev. James Knarr Jr. of Wellspring Church in Clifton Springs. Re: 9/11 service.
6. Letter to the Town of Farmington from James Metzler of Boylan Brown. Re: Name change.
7. Letter to Canandaigua City Schools Superintendent Donald Raw from the Supervisor. Re: Support for teachers.
8. Letter to the Supervisor from Canandaigua City Schools Superintendent Donald Raw. Re: Support for teachers.
9. Letter to the Town Board from the New York State Department of Health. Re: water testing.
10. Memo to the Town Planning Board from the Director of Development. Re: Auburn Meadows, Section 4, Letter of Credit release No. 3.
11. Letter to John Shields of Pooler Enterprises from the Director of Development. Re: Collett Road Industrial Park incentive zoning.
12. Letter to Walt Baker of DSB Engineers & Architects from Lance Brabant of the MRB Group. Re: Estates at Beaver Creek, Section 1 maintenance bond.
13. Memo to the Town Planning Board from the Director of Development. Re: Auburn Meadows Section 2 maintenance bond.
14. Letter to Larry Anderson, Director of the Multi-Family and Guaranteed Loan Division from the Supervisor. Re: Rural preservation projects.
15. Letter to Pat Evans, Director of the Victor Free Library, from Patricia D'Amico, Director of the Ontario County Youth Bureau. Re: Summer reading program.
16. Certificate of Liability Insurance for Townsend Oil Corp; Regency Fence Co...
17. Certificates of Workers Comp insurance for Perkins Construction Inc.; Mark Palace/DBA Stone Design; Michael Collins; Regency Fence Co..
18. Cancellations of Workers Comp insurance for RSM Construction; Michael Collins/DBA CM Construction; Tim Strang/DBA Tim Strang; McNamara Construction LLC.
19. Memo from the Supervisor with attached letter of gratitude from town residents Tara and Stephen Peacock.
20. Letter to the Supervisor from Ron Czadzeck. Re: Sewage odor.
21. Copy of e-mail seeking Highway Department support for flooded areas in NYS.

REPORTS & MINUTES:

1. Ontario County Humane Society monthly reports for dog complaints and impounds from January to July 2011.
2. Town Zoning Board of Appeals meeting minutes for July 25, 2011.
3. Town Zoning Board of Appeals meeting minutes for July 11, 2011.
4. Monthly report of the Town Supervisor for August 2011.
5. Monthly report for Justice Morris Lew for August 2011.
6. Monthly report for Justice John Gligora for August 2011.
7. Building Permit Report for August 2011.

ORDER OF BUSINESS:**RESOLUTION #244-2011:**

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE ATTENDANCE OF CODE ENFORCEMENT OFFICER FLOYD KOFAHL TO THE NYS FIRE MARSHALS & INSPECTORS ASSOCIATION ANNUAL CONFERENCE

RESOLVED, the Farmington Town Board authorizes Code Enforcement Officer Floyd Kofahl to attend the NYS Fire Marshals & Inspectors Association Annual Conference September 27 – September 29, 2011, in Skaneateles Fall, NY at a cost not to exceed \$175.00 plus related expenses, and further be it

(Order of Business Continued):

RESOLVED, that the Town Clerk forward a copy of this resolution to the Building Department.

All Voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #245-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Casale**:

Letter of Credit – Auburn Meadows Subdivision, Section 4 - Release # 4 in the total amount of \$ 256,556.78.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board a resolution dated September 7, 2011 recommending that the above referenced Letter of Credit Release # 4 be approved in the total amount of \$ 256,556.78 for work completed in Section 4 of the Auburn Meadows Subdivision Tract; and

WHEREAS, the Planning Board has reviewed the documentation submitted for the partial release of the Letter of Credit, including the Town Letter of Credit Release Form No. 4 for the Auburn Meadows Project signed by all department heads; and

WHEREAS, the total amount of this Letter of Credit is \$ 1,195,824.87; and

WHEREAS, there is a balance of \$ 903,226.59 remaining in the Letter of Credit after Release # 3; and

WHEREAS, there will be a balance of \$ 646,669.81 remaining in the Letter of Credit after Release #4.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor, to execute the release of the requested amount from the above referenced Letter of Credit.

FINALLY BE IT RESOLVED that the release is to be issued to the Letter of Credit holder, Ernie Ackerman of A & D Development Company.

All Voting “Aye”, the Resolution was **CARRIED**.

Resolutions 246-250 were blocked:

RESOLUTION #246-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND TO COVER PRINTING OF COMPREHENSIVE PLAN INSERTS AND MAPS

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the General Fund to cover printing of Comprehensive Plan inserts and maps:

FROM:	A1990.4	Contingency	(\$280.05)
TO:	A8020.42	Planning & Development-Comp Plan	\$280.05

And, Further be it, **RESOLVED**, that the Town Clerk forward a copy of this resolution to the Bookkeeper.

All voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #247-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE STREET LIGHTING FUND TO CORRECT A DEFICIT IN FAWN ESTATES LIGHTING FUND

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the Street lighting fund to correct a deficit in the Fawn Estates Fund:

FROM:	A599	Appropriated Fund Balance	(\$250.00)
TO:	A9901.9	Transfers to other funds	\$250.00

FROM:	SL1-5031	Interfund Transfer	(\$250.00)
TO:	SL1-5182.49	Fawn Estates	\$250.00

And, Further be it, **RESOLVED**, that the Town Clerk forward a copy of this resolution to the Bookkeeper.

All voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #248-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE HIGHWAY FUND TO REALLOCATE PAYROLL EXPENSES

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the Highway Fund to reallocate payroll expenses:

FROM:	DA-5142.12	Snow Repairs OT	(\$658.05)
TO:	DA-5110.12	General Repairs OT	\$658.05

(Order of Business Continued):

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to the Highway Department and Bookkeeper.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #249-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE HIGHWAY FUND TO REALLOCATE BUDGET TO FUND GENERAL ROAD REPAIR PAYROLL ACCOUNTS UNTIL NOVEMBER 2011

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the Highway Fund to reallocate budget to fund General Road Repairs Payroll accounts until November 2011:

FROM:	DA-5112.1	Perm Improvements – PS (CHIPS)	(\$52,000.00)
TO:	DA-5110.1	General Repairs – PS	\$51,000.00
TO:	DA-5110.12	General Repairs – OT	\$ 1,000.00

And, further be it, **RESOLVED**, that the Town Clerk forwards copies of this resolution to the Highway Department and Bookkeeper.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #250-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND FOR EMPLOYEE DRIVER TRAINING

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the General Fund for Employee Driver Training:

FROM:	A1990.4	Contingency	(\$1,000.00)
TO:	A3989.4	Public Safety/Employee	\$1,000.00

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to the Highway Department and Bookkeeper.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #251-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN THE MAINTENANCE AGREEMENT FOR THE GENERATOR SYSTEM

RESOLVED, the Farmington Town Board authorizes the Supervisor to sign the Maintenance Agreement with PENN Power Systems for the generators located at the Highway Garage and Town Hall for a one year period (11/1/2011 – 10/31/2011), at a cost not to exceed \$490 per department, and further be it

RESOLVED, that the Town Clerk forward copies of this resolution to the Highway Department and Bookkeeper.

All voting "Aye", the Resolution as amended was **CARRIED**.

RESOLUTION #252-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Mickelsen**:

RESOLUTION AUTHORIZING THE EXTENSION OF THE TIME FRAME FOR THE SEASONAL PARKS POSITIONS

RESOLVED, the Farmington Town Board authorizes the extension of the time frame for the seasonal parks positions as follows:

One position thru 10/29/2011
One position thru 10/15/2011

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to the Highway Department and Supervisor's Secretary.

All voting "Aye", the Resolution as amended was **CARRIED**.

RESOLUTION #253-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION ACCEPTING THE INVENTORY OF HIGHWAY MACHINERY, TOOLS, AND EQUIPMENT

RESOLVED, the Farmington Town Board accepts the Inventory of Highway Machinery, Tools, and Equipment Report from the Highway Superintendent as required by Highway Law Section 142(3), and further be it

RESOLVED, that the Town Clerk forward a copy of this resolution to the Highway Superintendent.

All voting "Aye", the Resolution as amended was **CARRIED**.

(Order of Business Continued):

RESOLUTION #254-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Mickelsen**:

RESOLUTION AUTHORIZING TOWN EMPLOYEES TO RECEIVE FLU SHOTS AT TOWN HALL

WHEREAS, the Town Board, in cooperation with the Thompson Health, will offer a Flu Clinic at the Town Hall on the following dates:

October 12th – 3 pm – 7pm

October 14th – 9 am – 1 pm

And, **WHEREAS**, there is no cost to Town Employees as long as they bring their health insurance card, therefore be it

RESOLVED, the Farmington Town Board authorizes the Town Employees to receive a flu shot at no cost provided that they bring their health insurance card, and further be it

RESOLVED, that the Town Clerk forward copies of this resolution to all department heads.

All voting “Aye”, the Resolution as amended was **CARRIED**.

RESOLUTION #255-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION RECALLING AND AMENDING RESOLUTION NO. 336 OF 2010

WHEREAS, the Town Board on December 14, 2010 adopted Resolution No. 336 of 2010 authorizing the Town Supervisor to sign a contract with the Farmington Fire Department for \$495,022.00, to replace the contract that expired December 31, 2010, and

WHEREAS, the total contract amount for the Farmington Volunteer Fire Association for 2011 should have been \$441,582.00, a percentage of the total \$495,022.00 allocated in the 2011 budget for the three fire departments the town funds, Farmington, Shortsville and Manchester, and

WHEREAS, an amended contract for 2011 is attached and needs to be signed by the Supervisor and the Fire Chief,

NOW THEREFORE BE IT **RESOLVED** that the Town Board recalls and amends Resolution No. 336 of 2010 to reflect the correct contract amount of \$441,582.00 for the Farmington Volunteer Fire Association, and authorizes the Supervisor to sign the corrected contract that is attached to this resolution and

BE IT FURTHER **RESOLVED** that the Town Clerk provide copies of this resolution to the Supervisor’s Secretary and Farmington Fire Chief Paul Conrad.

All voting “Aye”, the Resolution as amended was **CARRIED**.

RESOLUTION #256-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Ingalsbe**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO TAKE APPROPRIATE ACTION TO SIGN LAWN MOWING CONTRACT AND TO APPLY LAWN MOWING CHARGES TO THE PROPERTY WITHIN THE TOWN TO THE TAX ROLL

WHEREAS, the Code Enforcement Officer has taken the necessary action to bring property within the Town to compliance per Town Code Chapter 112, and

WHEREAS, the properties have not complied with Town Code Chapter 112, and

WHEREAS, the Code Enforcement Officer has requested bids for the maintenance of these properties, and

WHEREAS, Countrycare Landscape Management submitted Quotes for the Lawn Care compliance actions and has been determined to be the lowest responsible quotes received,

NOW THEREFORE BE IT RESOLVED, the Farmington Town Board authorizes the Town Supervisor to take appropriate action to apply mowing charges along with a 50% service charge to the following properties:

1) 1094 County Road 8, Tax Map # 30.00-1-2.000 at a cost not to exceed \$450.00

AND, further be it RESOLVED, that a copy of this resolution be forwarded to the Building Department and the Town Clerk.

All voting “Aye”, the Resolution as amended was **CARRIED**.

(Order of Business Continued):

RESOLUTION #257-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING TOWN EMPLOYEES TO ATTEND DRIVER TRAINING COURSE

RESOLVED, the Farmington Town Board authorizes the town employees to take the driver training course on one of the following dates at no cost to them but not to exceed \$1,500 to the town:

- September 20th – 8 am- 4 pm
- September 21st – 8 am – 4 pm

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to department heads.

All voting “Aye”, the Resolution as amended was **CARRIED**.

RESOLUTION #258-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Casale**:

FARMINGTON TOWN BOARD RESOLUTION REFERRING A PETITION TO REZONE LAND LOCATED ALONG THE NORTH SIDE OF COUNTY ROAD 41 FROM RR-80 TO GB GENERAL BUSINESS TO THE TOWN PLANNING BOARD

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Clerk a petition from David and Kathy Cooper to rezone their land located along the north side of County Road 41, identified as Tax Account # 42.00-01-50.00; and

WHEREAS, the Town Board is required under the provisions of Chapter 165, Section 6. C. of the Town Code to refer said petition to the Town Planning Board (hereinafter referred to as Planning Board) for an advisory report.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby requests the Planning Board prepare an advisory report that sets forth reasons for recommending or opposing said petition to rezone the subject property.

BE IT FURTHER RESOLVED that the Planning Board is requested to provide said report to the Town Board for its consideration, on or before the October 11, 2011 Town Board Meeting.

BE IT FINALLY RESOLVED that copies of this Resolution are to be provided to the Town Planning Board, the Director of Planning and Development, the Town Code Enforcement Officer and the Town Engineer.

All voting “Aye”, the Resolution as amended was **CARRIED**.

RESOLUTION #259-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION APPOINTING PART-TIME CODE ENFORCEMENT OFFICER

WHEREAS, the 2011 budget approved the hiring of a part-time Code Enforcement Officer and

WHEREAS, qualified candidates were interviewed, therefore be it

RESOLVED, that the Farmington Town Board appoints Attilio Carcone as part-time Code Enforcement Officer at rate not to exceed \$12.00 per hour, effective September 19, 2011.

All voting “Aye”, the Resolution as amended was **CARRIED**.

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION # 260-2011- TO PAY AUDITED BILLS

The bills were audited by the Town Board

ABSTRACT 17-2011

General	\$	43,852.49
Highway Fund	\$	242,402.56
Storm Drainage	\$	6,276.45
Payroll	\$	873.12
Sewer District	\$	828,786.42
Water District	\$	22,363.15
Highway Campus	\$	34,747.86
Lighting District	\$	6,469.47
Builder Guarantee	\$	25.00
Fire Protection Dist.	\$	111,567.34
TOTAL		\$1,297,363.86

All voting “Aye”, the Resolution was **CARRIED**.

WAIVER OF THE RULE: (No Objections)

RESOLUTION #261-2011:

Councilman Mickelsen offered the following Resolution, seconded by **Councilman Ingalsbe**:

CONFIRMING RESOLUTION AUTHORIZING EMERGENCY SEWER LINE REPAIR

WHEREAS, the sewer lateral at 305 Meadowlark Lajust west of High St in the Town of Victor was improperly installed and has created an emergency condition, whereby this lateral will have to be replaced, and

WHEREAS, this resolution is to confirm the hiring of Ontario Drilling, to assist in perform the installation of 125' of 4" DR 11 HDPE pipe and the Television Inspection work needed to replace this section of sewer lateral, and

WHEREAS, this work is required per the Inter-municipal Agreement between the Town of Farmington and the Town of Victor. The work includes the necessary directional drilling, installation of a new 4" sewer lateral and connection to the sewer main.

NOW, THEREFORE BE IT **RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby confirms the authorization of emergency repairs to the Water and Sewer Superintendent to pay Ontario Drilling Services, Canandaigua, New York for performing the Directional Drilling Services for the sewer repair and replacement at a cost not to exceed \$3,400.00.

BE IT FURTHER **RESOLVED**, that funding for the lateral repair is from SS 8120.4.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #262-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Ingalsbe**:

ACCEPTANCE OF PARTS 1,2 AND 3, FULL ENVIRONMENTAL ASSESSMENT FORM FOR THE ACTION KNOWN AS THE TOWN OF FARMINGTON HIGHWAY CAMPUS PROJECT

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board), has received and reviewed the completed Parts 1,2 and 3 of the Full Environmental Assessment Form (hereinafter referred to as EAF) dated September 9, 2011, prepared by Ronald L. Brand, RLB Planning Group, for the Town of Farmington Highway Campus Project (hereinafter referred to as Action); and

WHEREAS, the EAF has also been reviewed and edited by the Town Engineers, MRB Group, P.C., the Town Highway & Parks Superintendent, the Town Water & Sewer Superintendent and the Town Code Enforcement Officer and found to be a reasoned elaboration of the anticipated impacts associated with the proposed Action.

NOW, THEREFORE, BE IT **RESOLVED** that the Town Board does hereby accept the above referenced EAF as providing a reasoned elaboration of the anticipated impacts associated with the proposed Action.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #263-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Mickelsen**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE CANDANDAIGUA-FARMINGTON WATER DISTRICT

RESOLVED, the Farmington Town Board authorizes the following budget amendment for the Canandaigua-Farmington Water District:

FROM:	SW1-8340.4	Transmission & Distribution CE	\$10,000.00
TO:	SW1-8310.4	Water Admin CE	\$10,000.00

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to the Water & Sewer Superintendent and Bookkeeper.

All voting "Aye", the Resolution was **CARRIED**.

(Order of Business Continued):

RESOLUTION #264-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

Declaration of Intent to be designated Lead Agency, to conduct a coordinated review with involved and interested agencies, and provide a public review period upon the Action known as the Town of Farmington Highway Campus Project.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board), has received and reviewed the completed Parts 1, 2 and 3 of the Full Environmental Assessment Form dated September 9, 2011, prepared by Ronald L. Brand, RLB Planning Group, for the Town of Farmington Highway Campus Project (hereinafter referred to as Action); and

WHEREAS, the Action is identified as a Type I Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Action is subject to approvals from other involved agencies that include: the New York State Department of Environmental Conservation and the New York State Department of Health.

WHEREAS, Part 617 requires there be a designated lead agency to conduct the coordinated review upon the above referenced Action and to make a determination of significance upon said Action.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby declare its intent to be designated lead agency for this coordinated review under the SEQR Regulations at its October 11, 2011 Town Board Meeting.

BE IT FURTHER RESOLVED that the Town Board directs the Director of Planning and Development to provide written notice of this declared intent along with a copy of the design plans for this Action to all involved agencies identified above herein.

BE IT FURTHER RESOLVED that the Town Board does hereby establish a public notification period to commence on Wednesday, September 13, 2011 and to end on Monday, October 10, 2011 during which period involved agencies and the public will be provided opportunity to comment upon the Action, and/or to object in writing to the Town Board's declared intent to be designated the lead agency for this Action.

BE IT FINALLY RESOLVED that the Town Clerk shall be provided a copy of this resolution along with the identified attachments thereto to be placed in the Project files for public review and comment during normal business hours during this identified period of time.

All voting "Aye", the Resolution was **CARRIED**.

DISCUSSION: None.

TRAINING UNDER \$100:

EXECUTIVE SESSION: A motion was made by **Councilman Mickelsen** to enter into executive session at 7:46 p.m. to discuss the employment history of particular persons, and seconded by **Councilman Casale**.

A motion was made by **Councilman Mickelsen** to exit the executive session at 8:55 p.m. and seconded by **Councilman Ingalsbe**.

A motion was made by **Councilman Mickelsen** and seconded by **Councilman Holtz** to adjourn the meeting at 8:55 p.m. Motion carried.

Meeting was recorded and transcribed by:

Michelle A. Finley, Town Clerk: _____

