

FARMINGTON TOWN BOARD

2010 ORGANIZATIONAL MEETING

AGENDA

January 5, 2010

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS:

1. Resolution to set that regular Town Board meetings will, throughout the year 2010, be held at 7:00 P.M. on the 2nd and 4th Tuesday of each month in the Board Meeting room of the Town of Farmington (Town Law S 62.63). (Tim/Peter)
2. Resolution adopting the Rules of Procedure and Purchasing Procedures for 2010 (Town Law S 63). (Peter/Mike)
3. Resolution to designate the Daily Messenger as the Official Newspaper for the Town in 2010 (Town Law S 64(11)). (Mike/Steve)
4. Resolution to designate Canandaigua National Bank, Five Star Bank (formerly National Bank of Geneva), as the Official Depositories for the town in 2010 (Town Law S 64 (1)). (Steve/Tim)
5. Resolution to designate Riley & Graff LLP as Attorneys for the Town for 2010. (Tim/Peter)
6. Resolution designating Brenna, Brenna, & Boyce and Boylan & Brown Attorneys' at Law and Harris Beach LLP as Special Councils to the Town for 2010. (Peter/Mike)
7. Resolution to designate MRB as the Town Engineering Firm for 2010. (Mike/Steve)
8. Resolution designating the Supervisor as Budget Officer for the Town and all Special Districts for 2010. (Steve/Tim)
9. Resolution to reappoint Water & Sewer Superintendent James Crane, and Code Enforcement Officers Floyd Kofahl, Jim Morse and Phil Robinson for 2010. (Tim/Peter)

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10. Resolution to appoint the Supervisor and Town Clerk to the Town Board of Health for 2010. (Peter/Mike)
11. Resolution to appoint the Town Clerk, Michelle Finley, as Marriage Officer and Records Management Officer and Records Access Officer for 2010. (Mike/Steve)
12. Resolution appointing Ed Hemminger as a member of the Zoning Board of Appeals for a five year term, expiring December 31, 2014. (Steve/Tim)
13. Resolution to reappoint David Degear as Chairman of the Planning Board for a one year term expiring 12/31/2010. (Town Law S 267-271). (Tim/Peter)
14. Resolution to reappointing Glenn Hall and Frederick Boglione to the Conservation Board for a two year term, expiring 12/31/2011. (General Municipal Law S 239-X). (Peter/Mike)
15. Resolution to reappoint John Kasper as Chairperson to the Conservation Board for a one year term, expiring 12/31/2010. (General Municipal Law S 239-X. (Mike/Steve)
16. Resolution to authorize the Town Supervisor, Highway Superintendent and the Water and Sewer Superintendent expenditures of up to \$2,500.00 through the procurement policy procedure without prior authorization of the Town Board. In addition, authorization for all other department heads expenditures of up to \$1,000.00 through the procurement policy procedure without prior authorization from the Town Board. (Steve/Tim)
17. Resolution to authorize the Supervisor to invest all surplus monies and that a monthly report of finance be distributed to town officials. (Tim/Peter)
18. Resolution to set the town mileage rate for the use of personal vehicles on town business at \$.35 per mile for 2010. (Town Law S 116). (Peter/Mike)
19. Resolution adopting the Water & Sewer service charges for 2010 as listed in the attached Schedule. (Mike/Steve)

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20. Resolution adopting the Water & Sewer Water Rates for 2010 as listed in the attached schedule. (Steve/Tim)
21. Resolution reappointing Mary Neale as Chairperson to the Historic Preservation Board and Margaret Hartsough as Vice Chairperson, expiring 12/31/2010. (Code of the Town of Farmington S 15-3C). (Tim/Peter)
22. Resolution designating the official letterhead of the Town of Farmington. (Peter/Mike)
23. Resolution to authorize the Highway Superintendent to purchase various highway materials through Ontario County Highway bid for 2010. (Mike/Steve)
24. Resolution to approve agreement for expenditure of Highway monies (Section 284 of the Highway Law). (Steve/Tim) **SIGNATURES REQUIRED**
25. Resolution to authorize the Highway Superintendent to purchase Highway equipment and materials through the New York State OGS bids for 2010. (Tim/Peter)
26. Resolution to authorize the signatures of Theodore M. Fafinski and Peter Ingalsbe for all Town Bank Accounts for 2010. (Peter/Mike)
27. Resolution to appoint the Town Board Audit Committee for 2010 in the event a 3rd party audit is not conducted in 2010 as follows: (Mike/Steve)

Town Justice Accounts	- P. Ingalsbe & M. Casale
Town Clerk's Accounts	- S. Holtz & T. Mickelsen
28. Resolution to reappoint Margaret Hartsough as Farmington Town Historian for a one year term, expiring December 31, 2010. (Arts & Cultural Affairs Law S 57.07). (Steve/Tim)
29. Resolution authorizing the Supervisor to sign on behalf of the town an agreement with the Victor-Farmington Ambulance Corps. for general ambulance services for the year 2010 in the amount of **\$6,600.00** to be paid in two (2) payments (March 1st -- or as soon as this contract is fully executed) and September 1, 2010). (Tim/Peter)

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30. Resolution approving the temporary assignment of the Town Justices to preside in other towns/villages as the need arises during the year 2010 and approve judges from other towns/villages for our courts. (Peter/Mike)
31. Resolution appointing Ronald Brand Director of Planning and Development, D/B/A RLB Planning Group at a billed hourly rate of \$38.11, at a cost not to exceed \$61,434.00, effective 1/02/10. (Mike/Steve)
32. Resolution delegating to the Supervisor powers and duties of administration and supervision of town or special or improvement district functions to be performed on behalf of such board (Town Law S 29 (16)). (Steve/Tim)
33. Resolution establishing petty cash funds for the Receiver of Taxes in any amount up to \$1,000.00 and for any other town officer up to \$200.00. (Tim/Peter)
34. Resolution authorizing the Receiver of Taxes to deposit tax collections in interest bearing accounts in an Ontario County Resolution dated July 27, 2000, as a temporary investment measure. (Peter/Mike)
35. Resolution designating Ron Brand as Voting Delegate to the Association of Towns for 2010 and Certificate of Designation. (Mike/Steve)
36. Resolution authorizing the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year or at a date approved by the State Comptroller, a copy of his report to the State Comptroller, and require the Town Clerk to cause a summary of such report or notice, that a copy of such report is on file and available for inspection and copying, to be published within 10 days in the official newspaper of the town. (Steve/Tim)
37. Resolution setting Agriculture Advisory Committee's annual organizational meeting for January 14 at 7:30 p.m. at the Farmington Town Hall (Code of the Town of Farmington 1A-4). (Tim/Peter)
38. Resolution authorizing Water & Sewer Superintendent to bid water and sewer supplies, materials and equipment for the operation and maintenance of all the department facilities. (Peter/Mike)

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39. Resolution reappointing Peter Maslyn as Chairman of the Agricultural Advisory Committee and Jim Ochterski as Vice-Chairman for a one year term expiring 12/31/2010. (Mike/Steve)

40. Resolution to reappoint Ed Hemminger as Chairman to the Zoning Board of Appeals for a one year term, expiring 12/31/2010 (Town Law S 267-271). (Steve/Tim)

41. Resolution reappointing Meg Godly a member of the Planning Board for a five year term, expiring December 31, 2014. (Town Law S 267-271) (Mike/Steve)

42. Resolution adopting the Cash Management and Investment Policy for 2010. (Tim/Peter)

43. Resolution authorizing the expenditure of up to \$200 for the installation of wireless Internet service in the Town Hall. (Peter/Mike)

Supervisor's appointments for 2010:

Deputy Supervisor - Peter Ingalsbe (Town Law S 42)
Confidential Secretary - Jessica Youngman

2010 Standing Committees

Financial Management - Councilmen Ingalsbe & Mickelsen
Human Resources/Town Operations - Councilmen Casale & Holtz
Public Works - Councilmen Ingalsbe & Mickelsen
Public Safety - Councilmen Casale & Holtz

Supervisor - Ex-Officio - * Will be assigned to all committees in the absence of one or both of the committee members.

Highway Superintendent's appointments for 2010:

Deputy Highway Superintendent - Scott Whittaker
Group Leader-Highway Dept. - Gerald Bowerman
Working Foreman-Parks Dept. - Edward Vanderwall

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Town Clerk's appointments for 2010 (Town Law S 30 (10)):

Deputy Clerk -Jennifer Grattan
Deputy Clerk -Tammy Means

Salaries for elected officials (Town Law S 27)

(PAID BIWEEKLY EXCEPT FOR SPECIAL DISTRICT BUDGET OFFICER IS PAID BI-ANNUALLY)

Town Supervisor	\$36,450.00	
Budget Officer	\$ 8,960.00	
Special District Budget Officer	\$ 4,790.00	Supervisor's Total \$50,200.00
Town Board Members	\$ 4,600.00	
Town Clerk and Receiver of Taxes	\$49,273.00	
Highway Superintendent	\$59,202.00	
Town Justices	\$18,870.00	

NOTE : DO NOT PLACE CHAIRMEN OF RECREATION OR BOARD OF ASSESSMENT REVIEW ON AGENDA, THE BOARDS APPOINT THEM TO THEIR RESPECTIVE BOARDS