

At a regular meeting of the Town Board of the Town of Farmington held in the Town Hall of said Town on the 26th day of April, at 7:00 PM, there were:

PRESENT: Theodore Fafinski – Supervisor
Peter Ingalsbe – Councilman
Timothy P. Mickelsen – Councilman – necessarily absent
Michael Casale – Councilman
Steven Holtz – Councilman
Michelle Finley – Town Clerk

Also present were: **Floyd Kofahl**– Code Enforcement Officer, **James Crane**- Water & Sewer Superintendent, **Ed McLaughlin** – Highway Superintendent, **Dave Degear** – Planning Board Chairman, **Ruth DeBrock** – Resident, and Students.

PUBLIC HEARINGS:

APPROVAL OF MINUTES:

A motion was made by Councilman Holtz, seconded by Councilman Casale, that the minutes of the April 12, 2011, meeting, given members for review, be approved. Carried.

PRIVILEGE OF THE FLOOR: Ruth DeBrock – Farmington resident appeared to inquire about water at her end of town (Yellow Mills Road/Stafford Rd). Supervisor Fafinski stated there was no money for water, they did a study and it would cost \$30,000 per household for water. He added that the town did a survey with Manchester and it failed twice because Farmington residents made too much money to qualify. That end of town would also need a tower for pressure purposes. He added that there are no grants due to the economy.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Ingalsbe reported:

Water & Sewer:

1. Water & Sewer employee Bill Garlock attended meeting.
2. Discussed resolutions on for tonight.
3. Update of Route 96 Sewer main- repair is complete.
4. Software update.
5. Discussed Gypsum Mills pumpstation.
6. Discussed security system upgrades.
7. Discussed used equipment going to auction in May.

Highway & Parks:

1. Discussed resolutions on for tonight.
2. Discussed sharing the cost with Town of Victor to purchase Shoulder Machine.
3. Discussed Farmbrook Park improvement.
4. Discussed hiring additional summer help for Parks.

Town Operations Committee: Councilman Casale reported:

1. Discussed procedural changes for Special Use Permits section in code. Code Enforcement Officer Kofahl stated that the town would need to do a moratorium on special use permits.
2. Discussed resolution on tonight regarding signing the contract for trail field study.
3. Discussed letter of credit for A & D Development Section 4 resolution- he wants to make sure the corners get paved prior to any C of O's and to pay attention to the little things this time around.

Town Personnel Committee: None.

Town Comprehensive Plan Committee: Councilman Holtz reported:

1. Met last Thursday – final review of Chapters 3, 4, and 5- added MS4 information and reviewed future land use map again.
2. Next meeting – May 9-complete final draft-public hearing in May- to Town Board early June.

Town Finance Committee: None.

Town Public Safety Committee: None.

REPORTS OF TOWN OFFICIALS:**Supervisor Fafinski :**

1. Discussed Highway project being on track.

Highway& Parks Superintendent Ed McLaughlin: None.**Town Clerk Michelle Finley:**

1. Attended Tax Collector's meeting – Treasurer Gary Baxter stated that everyone on did a nice job and thanked us.
2. Leave Sunday for NYS Town Clerk's Association Conference.
3. Discussed “going out of business sale” permits. Per Code Enforcement Officer we need to put it on the books.

Water & Sewer Superintendent Jim Crane: None.**Code Enforcement Officer Floyd Kofahl:**

1. Discussed Building Code Enforcement Evaluation Report (filed in Town Clerks Office)- they look at how the town codes are written for the enforcement and compliance with the state codes. They look at the whole offices procedures and paperwork. He added that the town received a very good score. The evaluation is done every five years. Supervisor Fafinski stated that the Planning Board should be made aware of this and shared with them.
2. Had four call ins in the last ten 10 days.
3. Billy G's opening in 3 weeks.

Director of Planning and Development: None.**Assessor Donna LaPlant: None.****Fire Chief Paul Conrad:****Planning Board Chairman Dave Degear:**

1. Leonards Express – Final Approval- sidewalk issue all resolved.

Ontario County Planning Board Member Mary Neale: None.**COMMUNICATIONS:**

1. Copy of letter from Lance S. Brabant of the MRB Group to the Director of Development. Re: Auburn Meadows, Section 4.
2. Copy of Public Improvement Serial Bond, Series 2005 from M&T Bank.
3. Letter from Town Counsel Riley & Graff LLP to the Town Clerk. Re: Local Law No. 1 for 2011.
4. Copy of letter from Lance Brabant of the MRB Group to the Director of Development. Re: Leonard's Express, Building No. 3, addition No. 2.
5. Copy of invoice from the Supervisor's Office to Ray Ward, former Zoning Board of Appeals member, for missing Code Book.
6. Certificate of Special Franchise Full Value from the New York State Department of Taxation and Finance Office.
7. Memo to all town department heads from the Highway/Parks Superintendent. Re: 2011 annual spring cleanup.
8. Letter from the Supervisor to Caitlyn Camp congratulating her as a recipient of the Girl Scout Silver Award.
9. Letter from the Supervisor to Esther Green of the seniors group. Re: Transportation for Farmington senior citizens to medical appointments.
10. Notice from Frontier telephone of need for tax exemption information with attached response from Supervisor's Office.
11. “Notice of Complete Application” from the New York State Department of Environmental Conservation. Re: Water supply.
12. Letter from the Supervisor to Elaine McCaig of the Farmbrook Homes Association. Re: Work at Farmbrook Park.
13. Certificates of liability insurance for Pro Construction of Upstate; M7S Tree Service; Crown Castle International Corp.; Pro Pool; Erectall Corp. and Brooks Construction Inc.
14. Notice of cancellation of certificates of Workers Compensation insurance for Pro Construction Inc.
15. Certificate of Workers Compensation insurance for Unlimited Enclosures Inc. and Spiegel & Ghostlaw Inc.
16. Letter from the Town Attorney to the Director of Development. Re: Contract agreement with Fisher Associates.

- 17. Letter to the Supervisor and the Highway/Parks Superintendent from Elaine McCaig of the Farmbrook Homes Association. Re: Work at Farmbrook Park.
- 18. Letter to the Town from Claudia Roussey of Paychex. Re: Cost increases.
- 19. Letter to Laura Opiela of Meadowbrook Lane from the Supervisor. Re: Traffic lights.
- 20. Negative Declaration from the NYS DEC. Re: City of Canandaigua water supply permit modification.
- 21. Letter to Cynthia Freedman of the NYS Department of Environmental Conservation from the Water and Sewer Superintendent. Re: Bulk storage registration/report unit.

REPORTS & MINUTES:

- 1. Town Planning Board workshop minutes for April 4, 2011.

ORDER OF BUSINESS:

RESOLUTION #118-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION DECLARING BATTERY BACK UP SURPLUS

WHEREAS, the Building Department has had to purchase a new battery back-up for a computer to replace one that stopped working and is unrepairable, and

WHEREAS, the broken battery back up is inventoried as item No. 20075 on the Town’s Inventory list,

NOW THEREFORE BE IT **RESOLVED** that the Town Board hereby declares the battery backup (inventory No. 20075) as surplus so that it may be disposed of by the Highway/Parks Department and be it

FURTHER RESOLVED that the Town Clerk provide copies of this resolution to the Highway/Parks Department and the Code Enforcement Officer.

All Voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #119-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION ESTABLISHING THE STANDARD WORKDAY FOR THE PURPOSE OF DETERMINING DAYS WORKED REPORTABLE TO THE NEW YORK STATE AND LOCAL EMPLOYEES’ RETIREMENT SYSTEM

WHEREAS, effective August 12, 2009, new regulation requires both employers and elected and appointed officials to record three consecutive months of days worked to help insure that employees receive the correct days reported to NYS Retirement, therefore be it

RESOLVED, that the Farmington Town Board hereby establishes the following as a standard workday for elected Town Judge and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records submitted by this official to the clerk of this board:

Title:	Town Justice
Name:	Morris Lew
Social Security No.	xxx-xx-1668
Registration No.	40687188
Standard Work Day	6
Term begins/ends	1/1/2011-12/31/2014
Participates in Employer’s Time Keeping System (Y/N)	N
Days/Month	4.5 days

And, further be it, **RESOLVED**, that a certified copy of this resolution be transmitted by the Town Clerk to the NYS Comptroller and Supervisor’s Office.

All Voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #120-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT WITH PAULSEN, BAKER & GARVEY FOR INDEPENDENCE DAY CELEBRATION

WHEREAS, the Town has received its annual contract agreement from the band Paulsen, Baker and Garvey to perform at the annual Independence Day festivities on July 3, 2011, and

(Order of Business Continued):

WHEREAS, the band is scheduled to perform from 7 p.m. until dusk in the Town Park on July 3, 2011, at a cost of \$500,

NOW THEREFORE BE IT **RESOLVED** that the Town Board authorizes the Supervisor to sign the contractual agreement for the band’s performance and be it further

RESOLVED, that the Town Clerk provide copies of this resolution to the Recreation Director, the Supervisor’s Office, the Highway/Parks Superintendent and that the Town Clerk mail a copy of the resolution and signed agreement to Paulsen, Baker & Garvey.

All voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #121-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Holtz**:

Letter of Credit Estimate – Auburn Meadows Subdivision, Section 4 - in the total amount of \$ 1,195,824.87.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Ron Brand, Director of Planning and Development (hereinafter referred to as Director), to establish a Letter of Credit for required improvements within Section 4 of the Auburn Meadows Subdivision; and

WHEREAS, the Director’s recommendation is based upon his review and acceptance of the recommendations on this letter of credit estimate that have been received from both Jack Henehan, Town Construction Inspector and Lance S. Brabant, CPESC, MRB Group, P.C., the Town’s Engineer; and

WHEREAS, these recommendations are accompanied with detailed contractor pricing for each item; and

WHEREAS, these quantities and unit prices identified are consistent with the plans and private contractor pricing respectively.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the recommendations and directs that a letter of credit be established, for improvements that are to be dedicated to the Town within Section 4 of the Auburn Meadows Subdivision, in the total amount of \$ 1,195,824.87; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing of certified copies of this resolution to, A&D Development, attention Ernie Ackerman and to the applicant’s engineers, DSB Engineers, attention Walter Baker, to establish the above referenced Letter of Credit in the amount specified above herein; and

BE IT FURTHER RESOLVED that certified copies of this resolution are to be provided to the Town Bookkeeper, the Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

BE IT FINALLY RESOLVED that no Building Permits are to be issued for any development within Section 4 of the Auburn Meadows Subdivision until the above Letter of Credit has been delivered to and filed in the Town Clerk’s Office and copies thereof provided to the Town Bookkeeper, the Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All voting “Aye”, the Resolution was **CARRIED**.

RESOLUTION #122-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO HIRE ALPCO RECYCLING, REGIONAL COMPUTER RECYCLING & RECOVERY AND K&D DISPOSAL FOR THE TOWN SPRING CLEANUP

WHEREAS, The Highway/Parks Superintendent solicited six quotes for disposal services at the 2011 Annual Town Spring Cleanup and

WHEREAS, the Highway/Parks Superintendent only received three responses, he would like to recommend Alpco Recycling Inc. and Regional Computer Recycling and Recovery to provide the disposal services as per the following quotes:

ALPCO:	Trash	\$65 per ton
	Tires	\$160 per ton
	Freon units	\$10 each
	Rebate on scrap metal	\$180 per ton
	Car batteries	\$5 each. full sized

(Order of Business Continued):

Regional Computer

TVs under 27"	N/C
TVs 27" and above	N/C
Delivery and pickup of containers due to recycling law: N/C	

And, **WHEREAS**, the Highway/Parks Superintendent also solicited quotes for monthly disposal services along with the town Cleanup quotes, and he recommends the Town remain with K&D Disposal at the following rates:

Highway Dept: 8 yd weekly PU	\$70/mo.
Town Hall: 4 yd weekly PU	\$45/mo.
Parks Dept.: 6 yd weekly PU	\$75

NOW THEREFORE BE IT **RESOLVED** that the Town Board hereby authorizes the Highway/Parks Superintendent to hire Alpco Recycling and Regional Computer Recycling and Recovery to provide disposal services for the annual Town Spring Cleanup and be it further

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to remain with K&D Disposal for the Town's monthly disposal services, and be it further

RESOLVED, that the Town Clerk provide a copy of this resolution to the Highway/Parks Department.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #123-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Ingalsbe**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT AND WATER AND SEWER SUPERINTENDENT TO ATTEND MANAGEMENT TRAINING

WHEREAS, the Town Highway/Parks Superintendent and Water and Sewer Superintendent have been advised to attend a management training session on June 22, 2011 in Rochester called "How to deal with unacceptable employee behavior," and

WHEREAS, the seminar will cost \$149.00 for each attendee and will be held at the Holiday Inn Marketplace on Jefferson Road,

NOW THEREFORE BE IT **RESOLVED** that the Town Board hereby authorizes the Highway/Parks Superintendent and the Water and Sewer Superintendent to attend the one-day management training session at a cost not to exceed \$149.00 each in addition to any travel expenses and be it

FURTHER RESOLVED that the Town Clerk provide copies of this resolution to the Highway/Parks Superintendent and the Water and Sewer Superintendent.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #124-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN CLERK TO ATTEND TRAINING SEMINAR IN LAKE PLACID IN JUNE 2011

WHEREAS, the Town Clerk has asked that she be allowed to attend the New York State Association of Tax Receivers and Collectors 2011 Training Seminar in Lake Placid, NY from June 12 to 15, 2011, and

WHEREAS, the registration for the seminar costs \$90.00 and the related hotel and meals at the Golden Arrow Lakeside Resort will cost \$545.00, now therefore be it

RESOLVED, that the Town Clerk be authorized to attend the annual training seminar for tax receivers and collectors in New York State from June 12 to 15, 2011 in Lake Placid at a cost not to exceed \$635.00 as well as any related travel expenses, and be it further

RESOLVED, that the Town Clerk keep a copy of this resolution in her office and provide a copy to the Bookkeeper.

All voting "Aye", the Resolution was **CARRIED**.

(Order of Business Continued):

RESOLUTION #125-2011:

Councilman Casale offered the following Resolution, seconded by **Councilmen Ingalsbe:**

Authorizing the Town Supervisor to sign the Contract Agreement with Fisher Associates for professional services to prepare a Feasibility Study report entitled “Auburn Trail Connection to the Ontario Pathways Trail, Ontario County, New York.”

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) by Resolution of March 22, 2011 has directed Fisher Associates to prepare a formal contract agreement regarding their provision of professional services to prepare a Feasibility Study report entitled “Auburn Trail Connection to the Ontario Pathways Trail, Ontario County, New York” (hereinafter referred to as Feasibility Study); and

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has entered into a Letter of Agreement (hereinafter referred to as Agreement) with the Genesee Transportation Council (hereinafter referred to as GTC) and the GTCS, Inc., that has been signed and dated November 15, 2010; and

WHEREAS, under said Agreement the GTC has given a Project Number (Project #6522), under the Federal Year 2010-2011 Unified Public Works Program, in the total amount of \$74,000.00; and

WHEREAS, under said Agreement the Town Board is established as the Lead Agency for the above referenced Feasibility Study; and

WHEREAS, the Town Board has obtained written commitments from the Canandaigua Town Board and the Canandaigua City Council to each provide \$ 2,000.00 in matching funds to be matched by the Town of Farmington’s \$ 2,000.00 cash contribution towards the \$ 6,000.00 total local funds match for this Study; and

WHEREAS, Robert Torzynski, Project Manager, GTC, for the above referenced Feasibility Study Project has, in an e-mail dated March 18, 2011 notified the Town of their acceptance of the process conducted to date and of their concurrence with the study consultant recommended by the Study Evaluation Team; and

WHEREAS, Robert Torzynski, Project Manager, GTC, has notified the Town Director of Planning and Development of GTC’s acceptance of the draft Contract Agreement document with changes as noted in an e-mail dated April 14, 2011; and

WHEREAS, the Town Director of Planning and Development has made said changes, met with Claire Fisher, of Fisher Associates, to receive her signed acceptance and documentation thereof of the amended Contract Agreement; and

WHEREAS, Jeffrey Graff, Attorney to the Town, has reviewed a draft of the signed amended Contract Agreement with Fisher Associates for the above referenced Feasibility Study finding it to be complete and ready for Town Board action.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept and approve of the Town of Farmington entering into a Contractual Agreement with Fisher Associates for the Feasibility Study, in the total amount of \$79,665.00 to perform the above described Feasibility Study report, with \$ 73,665.00 being paid from the matching Federal Funds to be matched with a total of \$ 6,000.00 in local funds; and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby directed to sign and execute the Contract Agreement with Fisher Associates to perform the above referenced Feasibility Study for the amount specified above herein.

BE IT FURTHER RESOLVED that the Town Director of Planning and Development is to provide Roseann B. Schmid, P.E., Project Manager, Fisher Associates, with a signed original of the Contract Agreement.

BE IT FURTHER RESOLVED that the Town Director of Planning and Development is to provide Robert Torzynski, GTC Project Manager, for the Feasibility Study with a copy of said executed Contract Agreement.

BE IT FURTHER RESOLVED that the Town Director of Planning and Development is to have a copy of the executed Contract Agreement with the original copy being placed on file with the Town Clerk.

BE IT FINALLY RESOLVED that certified copies of this resolution are to be filed with the Town Clerk, the Town Director of Planning & Development, the Genesee Transportation Council and with Roseann B. Schmid, P.E., Project Manager, Fisher Associates.

All voting “Aye”, the Resolution was **CARRIED**.

(Order of Business Continued):

RESOLUTION #126-2011:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION AUTHORIZING EMERGENCY SEWER LINE REPAIR – ROUTE 96

WHEREAS, the sewer main along NY State Route 96 just east of NY State Route 332 has collapsed and has created an emergency condition, whereby this section will have to be replaced, and

WHEREAS, this resolution is to confirm the hiring of Meyers Environmental, to assist in perform the installation of 255' of 10" Chemical Liner and the Television Inspection work needed to replace this section of sewer main, and

WHEREAS, this work involved emergency pumping of the Race Track pump station, during the installation of the new 10" Chemical Liner.

NOW, THEREFORE BE IT **RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby confirms the authorization of emergency repairs to the Water and Sewer Superintendent to pay Meyers Environmental Corporation of Fairport, New York for performing the Emergency Pumping of the existing 10" sewer main at a cost not to exceed \$5,283.75.

BE IT FURTHER **RESOLVED**, that funding for the pipe slip lining is from SS 8120.4.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #127-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

2ND REQUEST TO PURCHASE - WATER METERS

WHEREAS, in 1998 the Water and Sewer Department was authorized (Resolution 153-98 and 154-98) to make improvements to its billing and meter-reading capabilities, and.

WHEREAS, the Water and Sewer Department has purchased and installed New Billing Software including the Itron Automated Meter Reading System, and

WHEREAS, 1998 the Water and Sewer Superintendent was authorized (Resolution 201-98) to start a Meter Replacement Program, with the purchase of Badger/Itron AMR System and each year thereafter.

NOW, THEREFORE BE IT **RESOLVED**, that the Farmington Town Board acting on behalf of the Water and Sewer Districts hereby authorizes the Water and Sewer Superintendent to purchase Badger/Itron water meters from Blair Supply for this year's Meter Replacement Program at a budgeted expense not to exceed \$3840.00.

BE IT FURTHER **RESOLVED**, that funding for the purchase of water meters is appropriated under expense line SW1-8340.41 (Contractual Meters) at a budgeted amount of \$25,000.00.

All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #128-2011:

Councilman Ingalsbe offered the following Resolution, seconded by **Councilman Holtz**:

AMENDMENT TO THE ADVISORY GROUP FOR THE AUBURN TRAIL CONNECTION TO THE ONTARIO PATHWAYS TRAIL FEASIBILITY STUDY

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has established, at the February 22, 2011 Town Board Meeting, the Advisory Group for the above referenced Study; and

WHEREAS, one member of the Advisory Group, Leo Downey, has submitted his resignation from said Advisory Group citing personal reasons for having to step down.

NOW, THEREFORE, BE IT RESOLVED that the Farmington Town Board does hereby appoint Bryan C. Meck, 586 Sheldon Road, Palmyra, New York to replace Leo Downey to serve as one of the representatives for the Town of Farmington on the Advisory Group. All voting "Aye", the Resolution was **CARRIED**.

RESOLUTION #129-2011:

Councilman Casale offered the following Resolution, seconded by **Councilman Ingalsbe**:

APPROVAL FOR BID 2011 TRUCK

WHEREAS, the Water and Sewer Department has budgeted for Vehicle and Equipment replacement SS 8120.21 (Equipment - Trucks) and SW1 8340.21 (Equipment), and

WHEREAS, the scheduling of this purchase is in accordance with the W&S Departments Capital replacement program, and

WHEREAS, funds have been included in the 2011 budget from the Capital Reserve Account which had been established for Equipment Purchases.

NOW, THEREFORE BE IT **RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to seek bids for one new 2011 or latest model Truck.

BE IT FURTHER **RESOLVED**, that bids will be received until 10:00 A.M. May 19, 2011 at the office of the Town Clerk, 1000 County Road 8, Farmington, NY 14425.

All voting "Aye", the Resolution was **CARRIED**.

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION # 130-2011- TO PAY AUDITED BILLS

The bills were audited by the Town Board

ABSTRACT #8-2011

General	\$ 70,184.96
Highway Fund	\$ 18,389.52
Fire Protection District	\$ 165,007.33
Storm Drainage	\$ 1,794.06
Payroll	\$ 2,518.33
Sewer District	\$ 51,908.27
Water District	\$ 10,873.10
Highway Campus	\$ 121.16
Lighting	\$ 6,655.01

TOTAL \$327,451.74

All voting "Aye", the Resolution was **CARRIED**.

DISCUSSION:

TRAINING UNDER \$100:

1. Newly appointed Zoning Board of Appeals member Ann Vu will attend the Spring 2011 Regional Local Government Workshop at the Burgundy Basin Inn in Pittsford at a cost of \$50. (see related voucher)
2. Peter Ingalsbe to attend the 18th annual Local Gov't Conference at Houghton College on May 11, 2011 at a cost of \$40.

EXECUTIVE SESSION: None.

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** to adjourn the meeting at 7:45 p.m. Motion carried.

Meeting was recorded and transcribed by
Michelle A. Finley, Town Clerk: _____